

## Program Review - Instructional Units

Name of Unit:

Name of person preparing document:

Date of unit meeting to review document:

Reviewer Name:

Reviewer Position:

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Note: Include a student and staff member when possible in the review of this document

Please respond to the following:

1. What is the purpose/mission of the discipline, and how does it relate to the college mission\vision.
2. Access to your program
  - a. From data, describe the discipline population in terms of education and career goals, ethnicity, gender, age, and disabling conditions
  - b. Does the population reflect the college's population? If not, is this an issue of concern? Explain.
  - c. Are there external factors that affect your student enrollment? Explain.
3. Student Learning Outcomes (SLOs)
  - a. What are the identified SLOs for your discipline?
  - b. How do you evaluate the extent to which the SLOs are met?
  - c. How do you use the results of this evaluation to improve student learning and the quality of your program?
  - d. How do your identified SLOs support Institutional Outcomes (i.e. General Education)
4. Describe the strengths of the discipline relative to the achievement of SLOs. Include description of the benchmarks you have established for student performance, results of classroom assessment, if applicable include employer feedback and graduate exit interviews.

5. Success and Achievement Levels of Students - Analyze the following data:
  - a. Enrollment trends covering the last four years and projecting two years into the future
  - b. Productivity (WSCH, FTEs generated)
  - c. Retention
  - d. Degrees/certificates conferred over a four-year period (if applicable)
  - e. Relevancy (occupational outlook data, curricular/content review, articulation status)
6. Describe additional strengths of your discipline, as indicated by student or program awards, grants, visibility of the program in the community, and cooperative efforts with other disciplines. Describe your program's innovations and accomplishments in the areas such as:
  - a. Curriculum
  - b. Pedagogy/Androgogy
  - c. Technology
  - d. Partnerships
  - e. Other
7. Describe the improvements and/or maintenance needed and/or any issues related to discipline success such as:
  - a. Advanced or declining growth
  - b. Level of student preparedness to achieve outcomes
  - c. Unique faculty or staff licensure requirements
  - d. Need for training or professional development issues
  - e. Level of funding
  - f. Unique staffing needed
  - g. Legal or mandatory mandates
8. Using all of your planning documents over the past four years, summarize your efforts to address the need to improve or advance the success of your discipline
9. Based on the data and responses in this program review, describe the general strategies you will use to address the need to improve or advance the success of your discipline.